

Private Fleet Efficiency Audit Worksheet

Fleet Overview

Total number of tractors	_____
Total number of trailers	_____
Average monthly miles per tractor	_____
Average monthly utilization rate (%)	_____
Number of drivers employed	_____
Average driver hours per week	_____

Signs of Overbuilding

Check all that apply:

- Trucks or trailers sitting idle for extended periods
- Utilization rates below industry benchmarks
- Drivers waiting for loads or routes
- Maintenance costs exceeding revenue from assets

Cost Analysis

Annual insurance cost	\$_____
Annual registration cost	\$_____
Annual depreciation (estimate)	\$_____
Annual maintenance cost	\$_____
Labor cost for idle drivers	\$_____

Demand vs. Capacity

Current average demand (loads/week)	_____
Peak demand (loads/week)	_____
Fleet capacity (loads/week)	_____

Strategic Review

When was the last fleet utilization audit? < 6 months 6–12 months > 12 months

Could a hybrid model (private + dedicated) reduce cost without sacrificing control? Yes No

What steps can you take to align resources with current demand?

Action Plan

Top 3 priorities to improve efficiency:

1. _____
2. _____
3. _____

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